

Union School of Theology

Fee Information 2023-24 MTh in Scripture and Theology

Below are the fees and charges for studying our MTh programme both on Campus and in Learning Communities. The MTh is validated by the Open University, and prices are inclusive of validation fees. UK and non-UK prices are usually the same but fees for some Learning Communities may differ from the prices shown below due to regional variations.

Tuition fees

The MTh can be studied full time or part time on Campus, or part time in a Learning Community, either in person or online. Please note that fees for *in person* learning communities are different from *online* learning communities.

Full Time Study - Campus

You will need to take a total of 180 credits to complete the full time MTh. This comprises 120 credits for taught modules (6 x 20 credits) followed by 60 credits for the dissertation.

When you enrol for your modules, you will be asked to select and pay for a total of 180 credits. Modules are charged as follows:

Taught modules

Each 20-credit module	£925
Annual cost of six taught modules (120 credits)	£5550

Dissertation

Dissertation (60 credits)	£2775
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Total

Annual cost of full time (180 credits)	£8325
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Part Time Study - Campus

You will need to take a total of 180 credits to complete the MTh. This comprises 120 credits for taught modules (6 x 20 credits) followed by 60 credits for the dissertation.

As a part time student, you can study over two or three years, and you can vary the number of modules each year (for example: 3+3 or 2+4 would take two years, and 2+2+2 would take three years). Your choice of modules will also depend upon their running order. There are three entry points in the academic year for the part time MTh on campus: August/September, January and March. Your starting point will also affect the number and timing of your modules.

On enrolment, you will need to select and pay for the taught modules you have chosen for that academic year. When you have completed your taught modules, you will need to enrol and pay for your 60-credit dissertation. Fees are charged as follows:

Taught modules

Each 20-credit module	£925
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The *annual* cost depends upon the number of taught modules you take in any one academic year. For example, 2 modules will cost £1850 and 3 modules will cost £2775.

Dissertation

Dissertation (60 credits)	£2775
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Total

Total cost (180 credits)	£8325
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Part Time Study - Learning Community

This section shows the fees for studying in learning communities which meet *in person*. If you intend to study in an *online* learning community, see the **Online Learning Communities** section below.

You will need to take a total of 180 credits to complete the MTh. This comprises 120 credits for taught modules (6 x 20 credits) followed by 60 credits for the dissertation.

As a part time student, you can either take 3 taught modules each year for two years, or two taught modules per year for three years. This depends upon your choice of Learning Community. The entry point for studying the MTh in a Learning Community is September.

On enrolment, you will need to select and pay for the taught modules you have chosen for that academic year. When you have completed your taught modules, you will need to enrol and pay for your 60-credit dissertation. Fees are charged as follows:

Taught Modules

Each 20-credit module	£805
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The *annual* cost depends upon the number of taught modules you take in any one academic year. For example, 2 modules will cost £1610 and 3 modules will cost £2415.

Dissertation

Dissertation (60 credits)	£2415
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Total

Total cost (180 credits)	£7245
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Part Time Study - Online Learning Community

This section shows the fees for studying in learning communities which meet *online*. If you intend to study in a learning community which meets *in person*, see the **Learning Community** section above.

You will need to take a total of 180 credits to complete the MTh. This comprises 120 credits for taught modules (6 x 20 credits) followed by 60 credits for the dissertation.

As a part time student, you can either take 3 taught modules each year for two years, or two taught modules per year for three years. This depends upon your choice of Learning Community. The entry point for studying the MTh in a Learning Community is September.

On enrolment, you will need to select and pay for the taught modules you have chosen for that academic year. When you have completed your taught modules, you will need to enrol and pay for your 60-credit dissertation. Fees are charged as follows:

Taught Modules

Each 20-credit module	£925
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The *annual* cost depends upon the number of taught modules you take in any one academic year. *For example*, 2 modules will cost £1850 and 3 modules will cost £2775

Dissertation

Dissertation (60 credits)	£2775
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Total

Total cost (180 credits)	£8325
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Notes

Student Finance

The MTh in Scripture and Theology programme is designated by the Welsh Government for Student Finance. Depending upon your eligibility you might be able to obtain a postgraduate loan to help you pay for your fees and living costs.

Non-Validated Study

Non-validated modules do not have University validation. They do not lead to a degree award and are not eligible for Student Finance. You can study individual modules on this basis.

Each non-validated module	£545
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Other Charges

The charges shown below are payable in addition to your tuition fees. The list is not exhaustive but is intended to show the charges which arise more frequently. Examples of other charges which might apply are online examinations, printing costs and postal charges which you will be notified about before they are incurred.

Application Fee (all students, payable on application)	£50
E Book Subscription (all students)	£75 (each academic year)
Re-assessment (where required)	£100 (for each re-assessment)
Additional module (if requested)	Current full module price
Retake of module (if you fail a module)	Current full module price
Accommodation & Meals	See separate sheet

Terms and Conditions

MTh In Scripture and Theology Fees 2023-24

Fees

Tuition fees for our MTh programme cover the cost of tuition, validation (where applicable) and charges for the use of the School's facilities, whether on campus or online.

Additional charges apply for extra services such as E-Book subscription, accommodation, meals, module re-takes and re-assessments.

Fees and charges are shown on the Union website: <https://www.ust.ac.uk/students/fees-funding>. They apply to the current academic year only. To reflect ongoing costs and inflation it might be necessary for the School to increase fees at the start of each subsequent year of your programme. Any annual increases will usually be at or below the level of the prevailing RPI rate of inflation.

Payment of Fees

You will be charged an application fee when you apply online to study at Union. This is to cover the administrative costs of processing your application. Your application will only be processed once this fee has been paid. The application fee is not refundable.

At the start of each academic year, you will be asked to enrol online for all the modules/dissertation you have chosen for that academic year. For each module you choose, a module fee will be applied. The total of all module/dissertation fees represents your annual tuition fees for that academic year. Added to the total tuition fees will be any applicable extra charges, such as the annual E-Books subscription. The total amount of your tuition fees and other charges will show in your account.

Fees for studying the MTh programme on a full time basis must be paid within the academic year in which you enrol, even if your dissertation takes longer than the academic year to complete. Fees for studying the MTh programme on a part time basis will be payable for each year you enrol for your modules/dissertation, until the full 180 credits have been completed.

Payment Plan

For the full time or part time MTh programme, you can either pay the annual fees in full at the time you enrol for your modules, or you can spread the cost with our payment plan:

August/September start

Payment 1	1 September	One third of your total annual fees
Payment 2	1 January	One third of your total annual fees
Payment 3	1 April	One third of your total annual fees.

January start

Payment 1	30 January	50% of your total annual fees
Payment 2	31 March	50% of your total annual fees

March start

Payment 1	31 March	One payment for your total annual fees
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No additional charges or interest are applied to the payment plan, assuming payments are made in accordance with the stated dates. See important note below.

Important note: your fees are payable by the dates stated in the payment plan. We reserve the right to withhold tuition and other services if payments are not made by the due dates. We also reserve the right to add interest to your outstanding balance at the prevailing Bank of England rate for each day an instalment remains unpaid.

Other charges which might be added later in the academic year, such as a module re-take or a re-assessment fee, will need to be paid for when the charge is added to your account. There is no payment plan for these additional charges.

If you have been awarded a scholarship or bursary by Union, this will usually be in the form of a credit against your tuition fees. The deduction will be shown in your account and your balance will be reduced. Your payment plan will be adjusted accordingly.

If you are being supported by other means, such as a contribution from your church, an external scholarship award, or a trust donation, *and they wish to pay this directly to Union*, you will need to inform us and arrange for their payment to be paid to us by bank transfer. Please contact us for details. When we have received the transfer, the payment will appear in your account, your balance will be reduced, and your payment plan will be adjusted.

It remains your responsibility to ensure that arrangements are in place for payments from other sources to be paid by the payment plan dates. Should any funding from other parties fail to materialise for any reason, you remain responsible for the payment of all fees.

Payment methods

When you have enrolled for your modules online, the total amount of your annual tuition fees and other charges will be shown in your account.

Fee payments – whether in full or by instalment – are payable online by debit or credit card. When your payment has been successful it will be shown in your account and the balance of your fees will be reduced. If you are late in paying a due instalment, part of your balance will be shown as outstanding until it has been paid. Your attention is drawn to the possibility of tuition being withdrawn and interest being charged on late payments (see above).

Withdrawals and changes

The term ‘fees’ in the notes below refers to tuition fees. Other charges, such as the E-Book subscription, are separate from these terms and conditions and are not refundable.

Withdrawal from the Programme

Withdrawal from the programme means that you are discontinuing studying the entire course.

If you withdraw from the programme *before the start of the academic year*, you will not usually be charged any tuition fees, and you will receive a refund of any tuition fees paid in advance.

If you withdraw from the programme *at any time after the academic year has started*, you will be charged in full for any enrolled modules for which you have already attended the teaching week/s, or started to attend the teaching week/s but did not complete, or should have attended the teaching week/s but didn’t attend, or for which you have been given access to teaching material. If you have prepaid the fees for any modules which do not fall into the above categories, you will be entitled to a refund of those fees.

Where there are extenuating circumstances which have led to your decision to withdraw, we may, at our discretion, waive the requirement for you to pay your balance of fees, or we may offer you an alternative financial arrangement. Extenuating circumstances include, but are not limited to, serious health issues. A change of mind concerning your decision to study is not usually considered to be an extenuating circumstance.

Important: notification of your intention to withdraw from your programme must be made as early as possible and be supported by a withdrawal form before your request can be actioned. If you feel there are extenuating circumstances, you will need to explain these to us in writing (in confidence if appropriate) and you will usually be required to produce supporting evidence. If a refund or credit is granted under these extenuating circumstances provisions, the effective date of withdrawal will be the date you complete the withdrawal form.

Withdrawal From a Module

Withdrawal from a module means that you are discontinuing studying a particular module but are continuing to study on the programme. These notes should be read in conjunction with the section on **Module Changes** below as a withdrawn module will usually need to be replaced with another module to enable you to complete the programme.

If you withdraw *before the teaching week* of any module/s from which you wish to withdraw, you will not usually be charged any fees for that module/s. Any fees you have prepaid for that module/s will be refunded.

If you withdraw *after the start of the teaching week* of any module/s from which you wish to withdraw, no refund will be given, and you will remain liable to pay the full fees for that module/s.

Where there are extenuating circumstances which have led to your decision to discontinue a module, we may, at our discretion, waive the requirement for you to pay your balance of fees for that module, or we may offer you an alternative financial arrangement. Extenuating circumstances include, but are not limited to, serious health issues. A change of mind concerning your decision to study is not usually considered to be an extenuating circumstance.

Important: notification of your intention to withdraw from a module must be made as early as possible and be supported by a withdrawal form before your request can be actioned. If you feel there are extenuating circumstances, you will need to explain these to us in writing (in confidence if appropriate) and you will usually be required to produce supporting evidence. If a refund or credit is granted under these extenuating circumstances provisions, the effective date of withdrawal will be the date you complete the withdrawal form.

When deciding to withdraw from a module you will need to keep in mind that a minimum number of modules is needed to complete your programme of study each academic year.

Module Changes

A module change means that you are withdrawing from one module and replacing it with another module on the same programme.

If you withdraw *before the teaching week* of any module/s from which you wish to withdraw, you will not usually be charged any fees for that module/s. Any fees you have prepaid for that module/s will be refunded.

If you withdraw *after the start of the teaching week* of any module/s from which you wish to withdraw, no refund will be given, and you will remain liable to pay the full fees for that module/s. You will also be charged the full fees for the module you choose to replace it.

Where there are extenuating circumstances which have led to your decision to change a module, we may, at our discretion, waive these requirements (i.e., to charge you fees for both the discontinued module and the replacement module), or we may offer you an alternative financial arrangement. Extenuating circumstances include, but are not limited to, serious health issues. A change of mind concerning your decision to study a particular module is not usually considered to be an extenuating circumstance.

Important: notification of your intention to change a module must be made as early as possible and be supported by a module choice change form before your request can be actioned. If you feel there are

extenuating circumstances, you will need to explain these to us in writing (in confidence if appropriate) and you will usually be required to produce supporting evidence. If we accept that there were extenuating circumstances, the effective date of the module change will be the date you complete the module choice change form. Any credit granted in respect of the change of module will usually be in the form of a credit towards the replacement module.

When deciding to withdraw from a module you will need to keep in mind that a minimum number of modules is needed to complete your programme of study each academic year.

Failure to Pay Fees

If fees remain unpaid 28 days after they were due, we will be entitled to take measures to recover the debt, and/or to exclude you from study, withhold you from any award or qualification, suspend teaching, supervision and marking, or refuse to allow you to proceed to any further stage of the programme, until all outstanding amounts have been paid or arrangements for payment have been established which the School considers satisfactory.

If you encounter difficulties in paying your fees, please contact the Finance Officer: finance@ust.ac.uk as soon as possible.